

Charter of the KAUST Girl Scout Troop 351

Article I: Name

This organization shall be known as the "KAUST Girl Scout Troop 351" or "Girl Scout Troop 351" which shall be referred to as the "Girl Scout Troop" in this document.

Article II: Purpose

1. The objectives of the Girl Scout Troop are to:

- a. Build girls of courage, confidence, and character, who make the world a better place.
- b. Promote Girl Scout Leadership experience
- c. Learn by doing
- d. Foster cooperative learning
- e. Learning focuses on four key areas:
 - i. Science, Technology, Engineering , and Math (STEM)
 - ii. Outdoors
 - iii. Life Skills
 - iv. Entrepreneurship

Article III: Membership

1. The following are eligible for membership:
 - a. KAUST Community Members or anyone who lives in KAUST and their dependents
2. The categories of membership are:
 - a. **Volunteers** – for those over the age of 18
 - b. **Girl Scouts** – for those aged 4-18

Article IV: Dues

1. Membership for girls with the Girl Scouts of the USA is \$25 USD and the USA Girl Scouts of the Overseas Council service fee is \$20 USD per year, for a total of \$45 USD paid directly to USAGSO or as per the current rate decided by Girl Scouts of the USA.
2. Membership for volunteers with USA Girl Scouts Overseas (USAGSO) is \$25 USD per year and paid directly to USAGSO. A background check is required and a donation of \$35 is requested, but not required.
 - a. NOTE: No girl or volunteer will be denied access to Girl Scouts Overseas due to inability to pay the cost of membership. The Girl Scout Troop Leader can provide the information about financial aid.
3. Bake sales are held during the year to pay for troop activities.
4. The finances of the Girl Scout Troop are to be managed in

compliance with accounting standards approved by the Chief Financial Officer of KAUST, as well as those prescribed by the guidelines for Community Girl Scout Troops through KAUST Community Life.

5. The fiscal and membership year is from October 1 until September 30.
6. Annual financial statements must be presented to the Annual General meeting of the Girl Scout Troop by the Treasurer.

Article V: Officers

1. Only volunteer members of the Girl Scout Troop are eligible to be elected as Officers.
2. The Girl Scout Troop Board of Officers consists of the following:
 - a. Leader
 - b. Assistant Leader (if no volunteer is nominated, the position remains vacant)
 - c. Treasurer
3. Officers will serve for a one-year term from one Annual General Meeting to the next.
4. Vacancies occurring on the Board of Officers during the year shall be filled by appointment and approval by a simple majority of the Board of Officers.
5. The duties of the Officers are as follows:

Leader

- Presides at all troop meetings
- Calls regular and special meetings of the Board as required to conduct the business of the Girl Scout Troop
- Appoints ad hoc committees not otherwise provided for
- Provides for the discharge of necessary duties due to the temporary absence of other Officers
- Ensures the Charter and the rules of the organization are enforced
- Liaises with KAUST management and Community Life

Assistant Leader(s)

- Presides at all meetings of the Girl Scout Troop
- Calls regular and special meetings of the Board as required to conduct the business of the Girl Scout Troop
- Appoints ad hoc committees not otherwise provided for
- Provides for the discharge of necessary duties due to the temporary absence of other Officers

Treasurer

- Manages the financial affairs of the Girl Scout Troop

- Collects all monies raised by the Girl Scout Troop
- Pays all bills for the Girl Scout Troop
- Maintains the financial records as prescribed in this Charter or KAUST guidelines for Community Clubs

Article VI: Meetings

1. **Girl Scout Troop Meetings** can be attended by all Girl Scout members. Parents may attend as observers.
2. The **Annual General Meeting (AGM)** shall be held within two (2) weeks of the start of the Academic Year at KAUST. Prospective members may be invited to attend as observers. The AGM will be primarily held for the election of Board of Officers and the ratification of the annual financial report. The Board of Officers will take over immediate responsibility after the election.
3. A **Special General Meeting (SGM)** may be convened, in exceptional circumstances, to discuss urgent matters that may arise. A SGM may be called if 10% of Regular Members or 50% of Board Officers, or decision of the Leader.
4. One half of the membership of the Girl Scout Troop constitutes a quorum for General Girl Scout Troop Meetings.
5. Only current registered Girl Scout members of the Girl Scout Troop may vote at General Girl Scout Troop Meetings. Decisions at General Girl Scout Troop Meetings are taken by simple majority vote. The Leader has a casting vote.
6. **Board Meetings** are held for the purpose of managing the ongoing business of the Girl Scout Troop and to make decisions.
 - a. At least 2 meetings will be held per year on dates announced by the Leader
 - b. Girl Scout Troop members are entitled to attend and contribute to the discussion, to ask questions, and provide information, but will not be entitled to vote at meetings of the Board.
 - c. Two thirds of the Board Members, or the next highest number, shall constitute a quorum at all Board meetings.
 - d. Decisions are by simple vote and the Leader has a casting vote

Article VI: Elections of Leadership

1. Election to the Board of Officers shall be by simple majority vote of those **regular members** present at the Annual General Meeting. All nominations must be duly proposed and seconded by active regular members.

Article VII: Disbursement of Funds

1. When a troop disbands, any unused Girl Scout money left in the account becomes the property of the council. Troop funds are not the property of any individual member. Before disbanding, the girl scouts should be asked how they want to pay it forward: they may decide to donate any unused funds to their Overseas Committee, to another troop, or to pay for Girl Scout activities. Activities can also include purchasing materials to support another organization through Take Action projects.

Signed by the following:

Mira Greene Printed Name: Mira Greene Date: 10/02/22
Leader

Aricia R Cox Printed Name: Aricia Cox Date: 10/02/22
Assistant Leader

MAAZ Printed Name: MAAZ Date: 3 OCT 2022
Assistant Leader

Annie Mengistu Printed Name: Annie Mengistu Date: 10/02/22
Treasurer

Hannah O'Callaghan Printed Name: HANNAH O'CALLAGHAN Date: 4/10/22
Community Life Representative

Last updated: 9/26/2022